



River Cities Public Transit

Board of Director's Meeting Minutes

Wednesday April 27, 2022

8:00 am Large Conference Room & Virtually through Microsoft Teams

Board members present in person: Kevin Hipple, Mitch Kleinsasser, Hughes County Commissioner Randy Vance and Pierre City Commissioner Blake Barringer. Karen Gallagher and Kelly Hanson attended the meeting virtually. Aaron Fabel and Eric Weiss were absent.

RCPT staff present: Ron Baumgart, Andy Sharp, Brett Tschetter, Jess Marlow, Adam Sharkey, Mallory Meier and Shellie Baumgart.

Kevin called the meeting to order.

MINUTES: Moved by Karen Gallagher and seconded by Randy Vance to approve the minutes of the January 26, 2022 meeting & March 25, 2022 email vote. All voted aye. Motion passed.

FINANCIALS: Shellie presented a balance sheet showing a bank balance of \$2,351,208.63 as of March 31, 2022 and a profit loss report for October 2021 to March 2022 showing a net income of \$359,381.33 that does not include any depreciation expense for the current year. These are unaudited financials. Shellie discussed how RCPT is using sweep accounts per the auditor's recommendation to make sure the money is insured. There is a max level of insurance up to \$250,000.

Moved by Randy Vance and seconded by Blake Barringer to approve the financial reports. All voted aye. Motion passed.

Remove Vehicles from Fixed Asset List:

#83 2010 Dodge Caravan VIN 2522

#106 2006 Chevy Uplander VIN 2909

#140 1999 Thomas FE VIN 9232

These vehicles will be sold at state auction in May.

Moved by Randy Vance and seconded by Blake Barringer to approve the removal of vehicles from the fixed asset list. All voted aye. Motion Passed.

Approve Kevin Hipple Board President to sign documents relating to both 5339 grant applications and 5311.

Moved by Randy Vance and seconded by Mitch Kleinsasser to approve Kevin Hipple to sign documents relating to both 5339 grant applications and the FY2023 5311 grant application and budget. All vote aye. Motion passed.

Resolution supporting 5339 grant application: RCPT with help from our consultant are working to get a Low or no emission grant. This 5339 Discretionary grant will help RCPT get two propane vehicles, a bus

barn north of our current building and help with additional needed funds for our Highmore building and Pierre remodel.

Moved by Randy Vance and seconded by Blake Barringer to approve the Resolution. All voted aye. Motion Passed.

Coordination Plan Update: RCPT's Coordination Plan must be renewed annually by September of each year. The Coordination plan show's RCPT's goals for the future. We needed to update RCPT goals to better align to RCPT's future to submit with the 5339 grant application.

Moved by Blake Barringer and seconded by Randy Vance to approve the new Coordination Plan. All voted aye. Motion Passed.

DIRECTORS REPORT:

- Letters of support needed from agencies we work with for our Grant Applications
- Meeting with the DOT on procurement education
- RCPT is waiting on vehicles for Eagle Butte for over a year now, production for vehicles is very time consuming and prices are going up
- Wind Circle, RCPT's IT vendor, has been working on getting our servers, cameras, and computers up to date. They are experiencing shortage of equipment as well which is making the process take longer to update
- Puetz is the A & E that RCPT is working with, RCPT is meeting with Puetz at noon to discuss projected costs for the Highmore building, Pierre remodel and Bus Barn
- RCPT will have Puetz bid with the Pierre remodel all the technology and furniture as well.
- DOT advised RCPT to include all building projects in both the 5339 Discretionary and the regular 5339. RCPT will not get from both locations but if we don't get it from one grant we have a chance at the other
- RCPT is also working on the Triannual Review for that is done by SDDOT
- RCPT will investigate options for Ft. Pierre board involvement

Next Meeting Date: The next meeting is tentatively set for July 20, 2022.

Ron thanked the Board for their support.

Adjourn: Moved by Blake Barringer and seconded by Randy Vance to adjourn the meeting. All voted aye. Motion passed.

Minutes by Mallory Meier